How to Apply for SoonerCare

About 1 in 4 Oklahomans of all ages is on a SoonerCare program. You are not alone.

Start your application at MySoonerCare.org
Contact the SoonerCare Helpline for any additional assistance: 1-800-987-7767
New in 2021: SoonerCare/Medicaid Expansion to more adults (with or without children)

For adults, income level must be at or below these levels:

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Weekly</th>
<th>Every 2 weeks</th>
<th>Monthly</th>
<th>Yearly</th>
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- Adult SoonerCare now available for many Adults with or without children.
- **Children & pregnant women** can get and stay on SoonerCare at higher income levels than most adults.
- Unemployed or $0 income Adults may qualify (the extra $300 unemployment does **not** count as income).
- There is **no work requirement**.
- There is no requirement to file taxes, either in the past or the future.
New in 2021: SoonerCare/Medicaid Expansion to more adults (with or without children)

For children under 19 and pregnant women, income level must be at or below these levels:

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Weekly</th>
<th>Every 2 Weeks</th>
<th>Monthly</th>
<th>Yearly</th>
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Why is the application so long? What does it ask about?

• The application form tries to match your information electronically, so that you don’t have to send in an ID or paystubs.

• The application needs information about each person in your household, so it may ask the same questions about each person.

• You can always re-do the application with different info, and you can re-apply at any time.

• For more help or to do the application by phone, call 1-800-987-7767.

• For many people, SoonerCare eligibility is based on income limits for your household size.
  • This application form first asks about people in your household, then about income from all sources to find the income limit for your household size.

(see SoonerCare Income Guidelines on Page 3)
Is it worth my time to fill out an application?

Yes!

Your coverage usually starts the same day you apply, and there is **no monthly premium**.

- You can print or take a picture of your SoonerCare card right after completing the application.

- You need to have coverage before you get treatment or bills. Coverage is not retroactive, so consider getting coverage **before you need it**.

- You can get SoonerCare now, and **only use it when you need to**.
What information do I need for the application?

All information is for this month. SoonerCare eligibility is based on “right now” information.

Information needed for all members of household:

- Legal name matching Social Security Card (or other federal document)
- Social Security Number
- Date of Birth
- Sex/Gender matching Social Security Card
What information do I need for the application?

All information is for this month. SoonerCare eligibility is based on “right now” information.

Other information needed:

• Is there income from a job (including tips)?
  • If yes, you’ll need to provide company name, address, phone.
  • Use the official company name and address on paystub (okay if not OK address).

• Is there income from Self-Employment or as an Independent Contractor?
  • Enter “net” monthly income after subtracting business expenses.

• Is there income from: Social Security disability, retirement, unemployment, alimony, rental or royalty payments?
  • For unemployment, don’t include the extra $300 unemployment benefit.

• Is there other health insurance?
  • If yes, you’ll need insurance card information.
How do I start a SoonerCare application?

Apply at MySoonerCare.org

If you have Children on SoonerCare now, update the children’s application with information about Adults. This will check if you qualify for Expansion Adult Coverage.

• Go to MySoonerCare.org and look for the blue circle that says “Log In Now.” Enter User ID/Email and Password or use the “Forgot User ID/Password link.”

• To find the User ID and Password or to update the application by phone, call 1-800-987-7767.
How do I start a SoonerCare application?

For NEW applications for Adults or Children, the website will ask for information about one Adult, then send an email with a Registration Code to continue the application.

1. Go to MySoonerCare.org and look for “Apply for Benefits.”
How do I start a SoonerCare application?

For NEW applications for Adults or Children:

2. On the “Log in or Create Account” screen, click “Create a New Account.”

When creating a SoonerCare Account (also known as a “case”), you’ll use an email address and create a User ID and Password. Write these down, so you can get copies of your card and make future updates quickly.
How do I start a SoonerCare application?

For NEW applications for Adults or Children:

3. Read the “Rights and Responsibilities”

and select “I agree.”
FILLING OUT THE APPLICATION

• You will have to fill out Steps 1-8 as shown at the top of each screen. Most people only have to enter information for 4 or 5 of the steps.

• The application is looking for information to figure out HOUSEHOLD SIZE and INCOME.

• You can navigate between pages by using the “Previous” or “Next” buttons at the bottom of the screen.
FILLING OUT THE APPLICATION

STEP 1: People & Contacts

Enter this information for each person you think of as in “your household.”

- Legal name matching Social Security Card (or other federal document)
- Social Security Number
- Date of Birth
- Sex/Gender matching Social Security Card

To see if people are also eligible for other types of SoonerCare, the application asks if anyone:

- is getting Unemployment
- was in Foster Care
- is a college student
- is blind or disabled
- needs Long-Term Care
- is in prison or jail

Any answer is okay!

There is an automatic question about pregnancy for most females. Answering “Yes” or “No” are both okay. Pregnant women may be eligible at higher income levels.
For each person, the application asks about residency and citizenship.

- For the question, “Does this person live in Oklahoma?”
  You will need to answer YES to be eligible for SoonerCare.

The application asks, “Is this person a US Citizen, an Alien with Documentation, or None of the Above?” and will ask about possible documents.

- You do NOT need to have the documents right now, you will need to be able to send them later if needed, though.
- Example: A US citizen does not need their Birth Certificate right now, but may have to show it later.
- Example: A non-citizen with a Green Card or Employment Authorization card (or other documents listed) only needs to enter the numbers from those cards. They may have to send in a copy later if needed.
- Use the drop-down menu to see a list of 11 possible documents.
FILLING OUT THE APPLICATION

STEP 1: People & Contacts (cont’d)

Enter the **address for your household** (where you are living now).
- **Optional**: A different mailing address can also be entered. If you have a PO Box or a more permanent address that would be better for mail, you can enter it here.
- If a letter from SoonerCare is returned because of a bad address, your SoonerCare may be ended until you update your address.
- If you aren’t entering a different mailing address, select the box that says “Same as Residence.”

- Enter your choice of **English or Spanish for letters**.

- Enter your daytime and night phone numbers, and say if it is okay for SoonerCare to leave a message.

- Enter an **email address you can get to right now**. SoonerCare will email you a Registration Code to continue your application.

- **Optional**: You have the option to name an Authorized Representative who can talk with SoonerCare for you.
FILLING OUT THE APPLICATION

STEP 1: People & Contacts (cont’d)

The application asks you to create a User ID and Password, and answer 3 security questions.

Write them down or put it in your phone because you will need them to continue the application or update later.

Instructions on screen will tell you about next steps. Watch for an email from SoonerCare or Oklahoma Health Care Authority (OHCA) with your Registration Code to continue.
FILLING OUT THE APPLICATION

STEP 1: People & Contacts (cont’d)

Go back to MySoonerCare.org to continue your application.
Enter your new User ID and Password.

If you run into problems, call 1-800-987-7767
FILLING OUT THE APPLICATION

STEP 1: People & Contacts (cont’d)

The website will ask for your Registration Code. Application continues after you go to MySoonerCare.org again. Click “Continue.”

Enter “Registration Code” from confirmation email. If PIN code needed, call 1-800-987-7767
To add up the **household size** for each person, the application asks about the relationship among Adults and Children.

- **All answers are okay.**
- **Same-sex relationships are okay.**
- **Being not married is okay.**
If there are **Children in the household**, it will ask if both parents of that child are listed in the **household**.

- If the other parent is **NOT** in the household, there will be a question about “Cooperation with Child Support.”
- If you answer “No,” it usually means children will get SoonerCare, but adults do not.
- To avoid this requirement, you can file a **“Good Cause” claim** that needs a letter from a friend, pastor, social worker, etc. saying that harm may come to the adults or children if you cooperate with child support.
- For more information, call SoonerCare: 1-800-987-7767 OR Child Support Services: 405-522-2273

To add up the **household size** for each child, the application asks about the relationship between children.

- **All answers are okay**: Step and half siblings count the same.
- Sometimes a child has a bigger **household size**, which makes SoonerCare available at higher incomes.

**END OF STEP 1**
FILLING OUT THE APPLICATION

STEP 2: Tax Household

*TAX RETURNS DO NOT HAVE TO BE FILED FOR SOONERCARE*

There is no requirement to file income taxes, either in the past or the future.

This is a “what if” section. One way to add up household size is to ask, “If a return was filed, which adults and children would be on the tax return together?”

For each person on the application, it asks for:

- “Tax Filer Status.”
  - Options are (Tax Filer), (Dependent), (Non-Filer)
  - Usually adults are (Tax Filer), and children are (Dependent)

- “Filing Status.” Any answer is okay.
  - Application asks about relationships among Adults and Children.

END OF STEP 2
FILLING OUT THE APPLICATION
STEP 3: Income

• All income amounts are “gross,” meaning before any tax deductions or subtractions.
• Income amounts are for this month or right now.
• Having $0 income or being unemployed is okay. There is no work requirement.
• If you are self-employed, answer “Yes” to “income from job,” then look for the self-employment question on the next page. Self-employment income is “net” after business deductions.
• Income amounts can be entered as Weekly, Every Other Week, Twice a Month, Monthly.
  • If you make $10/hour and work 30 hours/week: $300 Weekly
  • If you are paid $250/week before deductions: $250 Weekly.
  • If you are paid every two weeks, use “Every Other Week”
• Enter Employer Name, Address, Phone. Use information from paystub.
• You do not need the Federal Employer ID (FEIN).
• The application will ask if the Employer was correctly matched, or just check “Use what I entered.”
Other income: If a person receives SSI (Supplemental Security Income), enter the amount since it might make them eligible for other services. **SSI does not count in the total household income limits for Soonercare.**

Also enter any amounts (before deductions) for:
- Social Security retirement or disability payments
- Unemployment (basic amount, not the $300 extra/week)
- Alimony (if received this month)
- Rental or Royalty Income, and other categories listed

**DO NOT** include:
- Workers compensation
- Veterans (VA) income
- TANF
- SNAP (food stamps)
- Housing assistance
- WIC
- Child support

* Repeat these steps for each person in household who has income, including Children*

**END OF STEP 3**
FILLING OUT THE APPLICATION

STEP 4: Expenses or Deductions from Income

Check **NO** for most people.

Check **YES** if the person has any of these types of income:

- Alimony Paid
- Student Loan Interest Paid
- Educator Expenses

For Self-Employed persons, check **YES** to enter self-employment tax, health savings account, IRA deduction, etc. See application screens.

**END OF STEP 4**
FILLING OUT THE APPLICATION

STEP 5: Other Health Insurance

Most SoonerCare applicants, check NO because they do not have current health insurance from a job or Medicare.

If someone has current health insurance from a job or Medicare, check YES. (Sometimes SoonerCare might be an add-on plan to supplement other health insurance.)

- Enter the insurance company ID card information in the application.

END OF STEP 5
FILLING OUT THE APPLICATION

STEP 6: Review Information

The application screen shows you all the information you entered for everyone in your household. Review this information for accuracy.

- Use the blue “Change” links on the right to make any changes to each section.
- Look for the blue box at the bottom right for “No More Changes.”

END OF STEP 6
STEP 7: Citizenship and Identity
(if more info is needed)

If more information about citizenship or identity is needed, you will see this screen.

Look for the blue link on the left for, “What documentation is accepted as proof?”

END OF STEP 7
FILLING OUT THE APPLICATION

STEP 8: Submit Application

Read information on the screen and use the blue box to **Submit**.

If the screen asks you to pick a Primary Care Provider Doctor (PCP), then the application was successful.

See the screen for My Benefits (example on next page). For each person, it will show (Approved), (Temporary), OR (Denied).

Look on the screen to see if more information needs to be submitted, such as income information.

- Photos of paystubs or other documents can be uploaded to the website.
- See “View/Upload Documents” on bottom left of screen.

To print SoonerCare ID card, see bottom right of screen for “Get ID Card.” You can take a picture of your ID card on your cell phone to show at offices.

Your SoonerCare coverage usually starts the same day as your application!

* END OF APPLICATION *
# RESULTS

Welcome [Redacted]

## My Benefits

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<th>Current Benefits Status</th>
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<table>
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<tr>
<th>JEFF [Redacted]</th>
<th>Start date</th>
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<tr>
<td>ID: B239 [Redacted]</td>
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<table>
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## Update/Renew

My Application

## Change

Contact Information (address, phone, email) and Authorized Representative

## Change

Password

## I want to...

- Get ID Card
- End Benefits
- View Letters
- View Letters
- View Upload Documents
- View definitions of programs

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**Take a picture on your phone for easy access**

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Contact the SoonerCare Helpline at 1-800-987-7767 for additional assistance.